



## Recommendation for Action

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**File #:** 21-2980, **Agenda Item #:** 18.

10/14/2021

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### **Posting Language**

Authorize award of a contract with ErgoFlex Systems, Inc. d/b/a Xybix Systems, Inc., to provide ergonomic workstations and installation, for a term of two years for a total contract amount not to exceed \$375,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

### **Lead Department**

Purchasing Office.

### **Client Department(s)**

Austin Energy.

### **Fiscal Note**

Funding is available in the Fiscal Year 2021-2022 Operating Budget of Austin Energy.

### **Purchasing Language:**

The Purchasing Office issued an Invitation for Bids (IFB) 1100 DTB1026 for these goods and services. The solicitation was issued on June 21, 2021 and closed on July 21, 2021. Of the two offers received; the recommended contractor submitted the only responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online.

Link: [Solicitation Documents](#)

[https://www.austintexas.gov/financeonline/account\\_services/solicitation/solicitation\\_details.cfm?sid=135282](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=135282).

### **For More Information:**

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or [AgendaOffice@austintexas.gov](mailto:AgendaOffice@austintexas.gov) <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquires to the solicitation's Authorized Contact Person: DeJuan Brown, at 512-322-6472 or [DeJuan.Brown@austintexas.gov](mailto:DeJuan.Brown@austintexas.gov) <<mailto:DeJuan.Brown@austintexas.gov>>.

### **Council Committee, Boards and Commission Action:**

September 13, 2021 - The Electric Utility Commission was cancelled due to lack of quorum.

### **Additional Backup Information:**

The contract will provide ergonomic workstations and installation for Austin Energy Control Centers. These

workstations are compliant with the American National Standards Institute for Human Factors Engineering which carefully considers user health and fatigue. These workstations are specifically designed to enhance performance and prevent injury of control center employees, who at times work 12-hour shifts or more during emergencies.

**Strategic Outcome(s):**

Government that Works for All.